



Guidelines for Hondo use

The Hondo is open for services provided prior approval is received from the Minister and the Building Activities Committee (BAC). Accessibility to the Hondo restrooms is available to all. Groups must limit congregation in the foyer. Everyone is encouraged to limit physical contact with one another and to maintain proper physical distance. Proper mask wearing is **required** in the Hondo. In addition to these requirements, all groups must comply with the following:

Before Meeting

- Designate someone to maintain Attendance Sheet for contact tracing purposes.
- Open windows along Gejin
 - Use long pole (behind door next to organ) to pull circular latch down and then pull window out to open
- Open windows behind shoji screens in raised part of foyer
 - Leave shoji screens open
- Turn on fan using Nest thermostat at rear of Gejin
 - Press outer silver ring
 - In Mode setting rotate outer silver ring until Fan icon is highlighted
 - Once Fan icon is highlighted press outer silver ring again
 - In Fan mode rotate outer silver ring to desired time the fan is to remain on
 - Press outer silver ring

After Meeting

- If fan is still on, turn off fan using Nest thermostat at rear of Gejin
 - Press outer silver ring
 - In Mode setting rotate outer silver ring until Fan icon is highlighted
 - Once Fan icon is highlighted press outer silver ring again
 - In Fan mode rotate outer silver ring counter-clockwise to turn fan off
 - Press outer silver ring
- Close windows behind shoji screens in raised part of foyer
 - Close shoji screens
- Close windows along Gejin
 - Use long pole in latch to push windows up into closed and locked position
- Electrostatically spray (located behind door nearest organ) pews and all high-touch areas in Hondo and restrooms (**do not spray in Onaijin**)
- Return everything to original positions
- Secure Hondo



Electrostatic Sprayer Video